

Derby Middle School

73 Chatfield Avenue

Derby, CT 06418

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Mr. William Vitelli

Principal

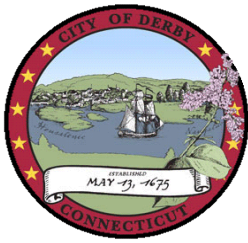
Mr. Sean O'Meara

Dean of Students

Derby Middle School Student Expectations for Boston

The opportunity to attend the Derby Middle School field trip to Boston is a privilege that is offered to grade seven students. With such a privilege there are expectations that the school places on students who choose to attend this trip before, during and after this activity. The trip is an extension of the learning experience offered at Derby Middle School and as such student conduct still falls under the provisions, guidelines, and expectations of the Derby Middle School Student Handbook and the policies established by the Derby Board of Education. The following are reminders of conduct specific to the learning opportunities off the Derby Middle School campus.

1. Students are reminded that they represent Derby Middle School at all times and their conduct should reflect the values and expectations of our school and community and should in no way reflect negatively on the reputation, image or name of Derby Middle School. Student conduct that disregards the policies, guidelines, rules and expectations will face consequences commensurate with the student action up to and including suspension, recommendation for expulsion and potential police referral. Unwanted behavior will result in parent notification, notification of administration and potential law enforcement notification.
2. Students will be under the guidance and authority of the trip chaperones from the time they are dropped off prior to leaving and until the parents/guardians pick them up upon return. Students will respect the decisions and expectations of the chaperone throughout this time. Students should feel comfortable to address any concerns or issues with any of the school chaperones and expect to be heard.
3. In the event a student becomes ill or has an accident the chaperones will first assess the situation and determine a course of action. Parents will be notified as soon as possible of a student's condition. Chaperones will always act in the best interest of the student. If the student needs medical care beyond that provided by the chaperones parents will be notified and parents will assume any medical expenses including those not covered by the student's medical insurance policy.
4. All medications, including over the counter medications will be stored and dispensed by a designated trip chaperone. All medications must have prior physician's approval with a written order. All over the counter medications must have parent/guardian authorization and will be dispensed using manufacturer's guidelines as outlined on the container. No medication or over the counter medication is permitted outside of its properly labeled container. Students are not permitted to self-administer any medication other than an inhaler.
5. Curfew will be determined each night by the trip leader. At this time students are to be in their rooms preparing for bed. Bed checks will be made. Students are not to leave their room once bed checks have been made for any reason other than an emergency. The hotel will monitor all activity as will the security guard hired for the trip.



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6. All rooms are single sex rooms and students are not permitted to have members of the opposite sex in their room at any time. Students are not permitted to change their assigned hotel rooms. Students will respect all hotel property, keeping all areas free from damage or theft. Any damage or theft from the hotel will be the responsibility of the student and the parents/guardians. Restitution may be required and will be assumed by responsible party or parties. The student may be asked to reimburse the hotel prior to checking out.
7. Students will be good guests and neighbors and will be respectful of other hotel guests. Unnecessary or loud noises, jumping on beds, slamming doors, running in the hallways, loud music, fooling around on the elevators, and any other action which disrupts the normal hotel environment are not permitted.
8. Students must also be respectful of the transportation provided during the activity. Students are to use the storage bins appropriately and clean up any mess they make. Students are not to stand on the seats in the bus at any time and obey the instructions provided by the bus driver and chaperones. Any damage on the bus will be the responsibility of the student and the student's parents/guardians. The school will not assume responsibility for damage a student causes.
9. Students will not leave the assigned groups during the trip. Students may not enter any vehicle other than the transportation provided, unless in an emergency.
10. Students should pack one piece of luggage to be stored under the bus during transportation and one carry-on bag. All luggage should be readily identifiable and have appropriate tour labels. Students should refrain from bringing items of value to prevent loss or damage. The school will not be responsible for lost or stolen items.

Signing below indicates that the parent/guardian and the student have read the expectations and agree to the guidelines established for the trip. Signing this document permits the student to enjoy the activity with clear understanding of school expectations.

Print Parent /Guardian Name

Print Student Name

Parent/Guardian Signature

Student Signature